

Holton Parish Council meeting was held on Monday 14th November 2022
starting at 7.30 pm in Holton Village Hall Committee Room

Present:

Chairman - Robert Barter
Vice-chairman – Allan East
Councillor – Andy Murray
Parish Clerk - Sonja Barter

Also present: Tim Bearder (County and District Councillor)

1. Apologies: Councillors Roger Farrow and Brian Pridmore

2. To confirm the minutes of the meeting of the council held on Monday 10th October 2022 which had been circulated to all councillors before the meeting. Allan East queried the wording under Declaration of Interest to amend and add that Robert Barter would not take part in a vote on the School Access or Footpath. The question of bias of Parish Councillors would be discussed at the next meeting. .

The Minutes with this amendment were then confirmed. Proposed by Allan East and seconded by Andy Murray.

OPEN FORUM

No persons present

3. District and County Councillor Reports

Tim Bearder reported on what he knew of the dealings that the County Council had with Oxford Brookes regarding the access road.

4. Matters Arising from the Minutes:

Orchard boundary and fencing. The boundaries have been agreed and Richard Taylor instructed to carry out the fencing work

Parish Council email addresses : Allan East back on the PC email but Andy Murray not able to resolve the problem and will be in contact with TEEC the website designer.

Civility and Respect Pledge – This to be discussed at the next meeting. The Clerk does not have a Contract of Employment but had completed a Written Statement of Particulars.

Tommy Remembrance Figure – Brian Pridmore placed the Tommy figure on the village green area near the seat.

5. Wheatley Park School Access

A meeting has been arranged with the Headteacher Tim Martin for Thursday 17th November. Allan East and Andy Murray to attend. The unlocked gate and fencing have been placed on the school boundary.

6. The Definitive Map Modification Order application.

No action.

7. Traffic, Road and Highway Matters

The matter of slowing the traffic and making the village road safer is under constant consideration but there are no funds at present to allocate to any project or a decision on what would be a solution.

8. Financial Matters

a. Accounts submitted for payment	VAT	Total inc. VAT
Clerk's Salary November		455.00
Taylor Landscapes Churchyard Oct	64.00	384.00
Taylor Landscapes Orchard Oct	40.20	241.20
Taylor Landscapes Village Oct	36.00	216.00
BCG Garden & Tree Care (Verges)	65.00	390.00
The Maple Tree (2022/23 Grant)		750.00

b. Received from Holton Village Hall

Orchard use donations 2022 - £430.00

c. Bank balances after paying above amounts and monies received

Deposit £34,079.36 Current £211.85

d. Monthly Cash Reconciliation with Bank Statement

Andy Murray checked the cash balances with the bank statement agreed the figures and signed the cash reconciliation.

It was proposed by Andy Murray and seconded by Allan East that the Clerk's Report be accepted, cash balances reconciled and the accounts paid.

All Agreed

e. Precept (draft) 2023/2024

A draft precept has been prepared by the Chairman. The figures were discussed and some changes agreed and will be incorporated in the final precept recommendations to be put forward for approval at the December meeting.

A request for funding of sports field lighting has been received from Wheatley Sports Field Trust. Unfortunately the Parish Council is unable to help with funding as there

are no surplus funds available after taking into account the existing village funding commitments.

The Holton Archives will be allocated funding up to £500 to cover storage and materials.

9. Churchyard extension land.

Heads of Terms and Details of the access arrangements to the Churchyard extension from the trackway in the ownership of PR Holdings to be included in the Transfer Document.

10. Playground Proposals

The Grant Application Form has been completed and accepted.

11. Planning applications:

P22/S3829/FUL. Church Farm Stables, Holton, OX33 1PR

Proposed alterations to vehicle site entrance.

The Parish Council had no comments.

11. Planning Decisions: South Oxfordshire District Council

P21/S4479/FUL. Keepers Cottage, Wheatley Road, Forest Hill. OX33 1EP

Demolition of existing house and replacement with new single dwelling (as amplified and amended by Energy Information, Ecological information) and revised drawing retaining track to field received 2 August 2022. **Granted**

P22/S3405/SCO. Proposed Environmental Impact Assessment Scoping Report in respect of proposed residential-led redevelopment of the Oxford Brookes

Wheatley Campus, Waterperry Road, Holton. OX33 1HX.

Based on the information submitted and a site inspection, the Local Planning Authority is of the opinion that the proposed development **requires Environmental Impact Assessment** and submission of **an Environmental Statement is required**.

11a Enforcement Ref SE20/188 St Andrews Field - to ascertain what happens next, possibility of appeal or enforcement enacted. 6 month period from decision date for an Appeal. Enforcement will not act until the appeal process has been completed. The Decision date was 14th September 2022.

12. Reports

Holton Village Hall Management Meeting.

Andy Murray - Afternoon Teas/Coffee Mornings held fortnightly and well supported along with themed events: Archive displays and Holton Remembrance archive material. Bar open on first Friday in the month and in October there was a showing of a local documentary film featuring life in the Hook Norton area in 1945 focusing on a 24 square mile area. A Trivia Quiz on November 18th and the Living Advent Calendar

will run again in December. The hall will be revealing the WI Advent Window on Friday 2nd December at 6.30 pm with mulled wine, mince pies and savoury snacks. Carol Singing in the village on Friday December 9th Bar open at the Hall to finish. Bar open 24th December before Christmas Eve Service in the Church which starts at 11.00 pm. Andy Murray has produced a Safeguarding Policy for the hall and Andy will be the named person to contact.

The new sound system and hearing loops have been installed.

Brookes Liaison Group – Robert Barter and Brian Pridmore – A meeting of the Liaison Group will be arranged to discuss any developments.

Brookes Residents' Meeting – Roger Farrow – No report.

Wheatley and Holton Good Neighbour Scheme – Deborah Bale – No report.

Neighbourhood Plan (Wheatley) – Roger Farrow. No report.

Holton Orchard Committee - Orchard Pruning/Tidy Day organised for Saturday 26th November 2022 10.00 – 12 noon.

Andy M has the report book which he will hand over to Allan East.

13. Publications/Letters and forthcoming events

Extra Lighting on Wheatley Sports Field – A request has been received from the Management Committee for a grant towards the costs of extra lighting at the sports field. This was discussed under Precept.

Jam Marlowe advised on costs and requirements to set up a permanent Holton Archive in Holton Village Hall. This was discussed under Precept.

Christmas Lighting to be erected on the Tree on the Green on Wednesday 30th November at 2.00 pm and then onto the Village Hall at 3.00 pm to decorate the Hall with Christmas decorations and lights.

Dr Rogers Trust – Trevor Gethins appointed as a Trustee for a further term of 3 years.

14. Items for referral to a future meeting

none

15. Date of next meeting. The next Parish Council Meeting will be held on Monday 12th December 2022 starting at 7.30 pm. There being no further business the meeting closed at 9.30 pm.